

17 July 2020

Dear Parent/Carer

Re: Full school opening in September

We are now in the position to be able to share with you the plans for the full opening of Harrytown Catholic High School in September.

We have carried out a full risk assessment to ensure that the school site is safe. The health, safety and wellbeing of all our pupils and staff is our main priority. Following the DFE guidance we are operating a system of 'Year bubbles', meaning that pupils will not be allowed to mix with other year groups in school. In order to maintain the safety of all, it is important that each family is aware of and understands the expectations required.

The current situation has constantly demonstrated that we are required to react and respond to an ever-changing picture in respect of the guidance and advice – all of this information is to be regarded as provisional, and could be subject to change, if the government advice changes over the next few weeks. We will use the website and our school comms system to keep the school community informed about the latest information relating to school and September.

To enable the smooth transition back to school we are implement a phased return. The pupils will join us as follows:

Thursday 03 September	Year 7 pupils only (full day)
Friday 04 September	Year 7 pupils (full day)
	Year 8 and Year 9 Pupils 9am – 12pm
	Year 10 and Year 11 pupils 1.30pm – 3.35pm
Monday 07 September	All Year groups

We hope that the following information will answer any questions and concerns you may have.

Cleaning and hygiene

- There will be extra cleaning staff on site during the school day who will be working to maintain the highest standards of hygiene
- Students will enter the classrooms and pick up a cleaning wipe. They should then wipe the table and put the wipe in the classroom bin; this ensures that their area is further sanitised
- Sanitiser stations will be around the school site. Staff and students are reminded to use these as they pass them. There are sanitiser stations as they enter each building
- It is important that students wash their hands on a regular basis for 20 seconds using soap
- All students are asked to follow the approach of 'catch it, bin it, kill it' when coughing or sneezing
- The toilets will be regularly cleaned throughout the day
- Public Health England does not recommend the use of face coverings in schools

'I have come that they have life and have it to the full' John 10:10

Harrytown, Romiley, Stockport, SK6 3BU

Tel: 0161 430 5277

www.harrytownschool.org

Headteacher: Mr K Turmeau G.Mus., PG Dip., MA., NPQH

Illness/Medical

- Some pupils who are no longer required to shield but who remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school in September
- Confirmed cases of Covid-19 in the school will be managed in line with current public health guidance
- This means your child may be asked to self-isolate for 14 days by the school (based on advice from the local health protection teams) if they have been in close, face-to-face contact with someone who has tested positive for the virus
- As parents/carers you will need to be ready and willing to:
 - book a test if you or your child is displaying symptoms. Students must not come into the school if they have symptoms, and will be sent home to self-isolate if they develop them in school
 - provide details of anyone you or your child has been in close contact with if you or your child were to test positive for Covid-19 or if asked by NHS Test and Trace
 - Self-isolate if you or your child has been in close contact with someone who develops Covid-19 symptoms or someone who tests positive for Covid-19
 - Anyone who displays symptoms of Covid-19 can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website or ordered by telephone via NHS 119 (Currently the NHS 111 service does not offer this service)
 - School must be informed immediately of the results of a test:
 - if someone **tests negative**, if they feel well and no longer have symptoms similar to Covid-19, they can stop self-isolating. Other members of their household can stop self-isolating
 - if someone **tests positive**, they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days

School layout

- Where possible, all students' desks have been arranged to face the front of the classroom
- Staff will remain socially distanced from the students
- The one-way system will remain in place, avoiding students passing on the corridor. Pupils must ensure they adhere to this one way system
- Where possible, external doors will be used to enter and exit classrooms so that there are less people on the corridors
- Classroom windows will remain open during the day to improve ventilation. If it is cold in the room pupils will be allowed to wear their coats. (These must be plain coats.) A reminder that hoodies are not allowed and will be confiscated if they are seen on the school site

Before school

- The school canteen will not be open before school. When pupils arrive they must go straight to their designated area:
 - Year 7 pupils to congregate in the area outside the school hall near the canopy

- Year 8 pupils on the tennis courts
- Year 9 pupils on the top playground between Food and Music
- Year 10 and Year 11 pupils on the front playground. Year 10 pupils in the area near the bike shed and Year 11 pupils in the area in front of the Tech Building

This will allow a clear path for pupils to get to the other bubble areas.

Break and Lunchtime

- Year group bubbles will have distinct break and lunchtimes to reduce the number of pupils in the canteen and to avoid mixing of bubbles. Further detail about these arrangements will follow
- Pupils will not be able to use their thumb print to purchase food. Payments must be made through the Parent Pay system and pupils will give their name as they pay. This is a secure system. The canteen staff can check that the identity of the pupil matches the name given through their school picture
- It is essential that all pupils clean up any rubbish after themselves and put it in the bins provided. The school site team will be very busy ensuring everywhere is cleaned thoroughly and will be delayed if they are needed to clear away unnecessary rubbish

Curriculum

- Faculty and Subject Leaders have created recovery curricula which will begin to identify gaps in knowledge due to any missed learning. Intervention will then be used as appropriate
- There will be subjects which will not be able to teach as they would normally. For example, restrictions will apply in PE, Music, Food and Nutrition and other subjects which contain more practical elements. Demonstrations may be used instead of individual practicals. Non-contact sport will be played in PE lessons
- Assemblies will take place in the first instance in Form groups

Equipment

- All students must bring their own equipment with them (basic equipment of pen, pencil, ruler, purple pen)
- Where staff do provide students with equipment, this will have been disinfected and/or not have been used for the previous 48 hours (72 hours in the case of plastic)
- Resources that are shared between Year groups, such as sports, art and science equipment will be cleaned frequently and meticulously, or rotated, to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics)
- Exercise books will remain in school in the first instance

Behaviour

- All students are expected to return in full school uniform to ensure we set the highest standards. There is no requirement to wash the uniform more than normal
- Exemplary behaviour is always required from pupils in order to ensure the safety and wellbeing of all pupils and staff. If a pupil repeatedly fails to follow instructions and behave in line with the behaviour expectations we may have no choice but to send your child home. School must be able to contact home in case of this or illness. Please make sure that if your contact numbers have changed you inform school of these as soon as possible
- Students should move promptly between lessons and should maintain distance between other Year groups when moving

Transport

- Please be aware that buses should be running but please check your child's bus journey with TfGM. We are unable to guarantee that year groups will remain separate on their way to and from school. I would therefore recommend that students walk, cycle or are dropped off by car wherever possible
- Face coverings are always required on public transport (for children over the age of 11) and school transport
- Students must sanitise their hands immediately on arrival at school, dispose of any temporary face coverings they may have been wearing in a covered bin, or place reusable face coverings in a plastic bag they can take home with them. There are numerous bins around the school site
- Updates in respect of buses will be posted on the school website as and when they are shared with school by the bus operators. If parents have questions relating to bus services, then they should contact the bus operators directly

Wellbeing

- To support the wellbeing of our students, Form Tutors will be delivering wellbeing sessions. All staff have completed training to enable them to facilitate this
- Students can always speak to their form tutor about any concerns or worries and they will be able to offer the appropriate support
- Parents/Carers may find this website to be of use:
<https://www.annafreud.org/coronavirussupport/coronavirus/>

Communication with school

- If you have any queries or concerns at anytime please contact the school through the contact form on the school website. These communications will be directed to the appropriate member of staff. There will be significantly reduced staffing in school over the holiday period (allowing for annual leave) so please bear with us if there is a delay in getting a response
- Please do not phone the school unless it is an emergency. Staff will not be able to respond immediately due to the additional precautions and systems we have had to put in place around school as a result of the current situation
- Any changes to these guidelines will be communicated to you via email/letter

We understand that many families will want to take a holiday over the summer period, which may involve travelling abroad. Please ensure you have read the travel guidance as many countries are invoking quarantine restrictions. As ever, parents and carers should plan their holidays out of school time as holidays taken during term time will not be authorised.

We would appreciate parents and carers support in implementing the approaches outlined above and ask that you discuss the guidance provided here with your children.

We hope you have a lovely and restful summer and we look forward to seeing all of our pupils in school in September. Take care and keep safe.

Yours sincerely



Mr K Turmeau
Headteacher